

CAS2Net and CCAS Open Forum

Thursday

16 November 2023

1:00 PM Eastern Time

Topic: Not Final and Data Complete Reports

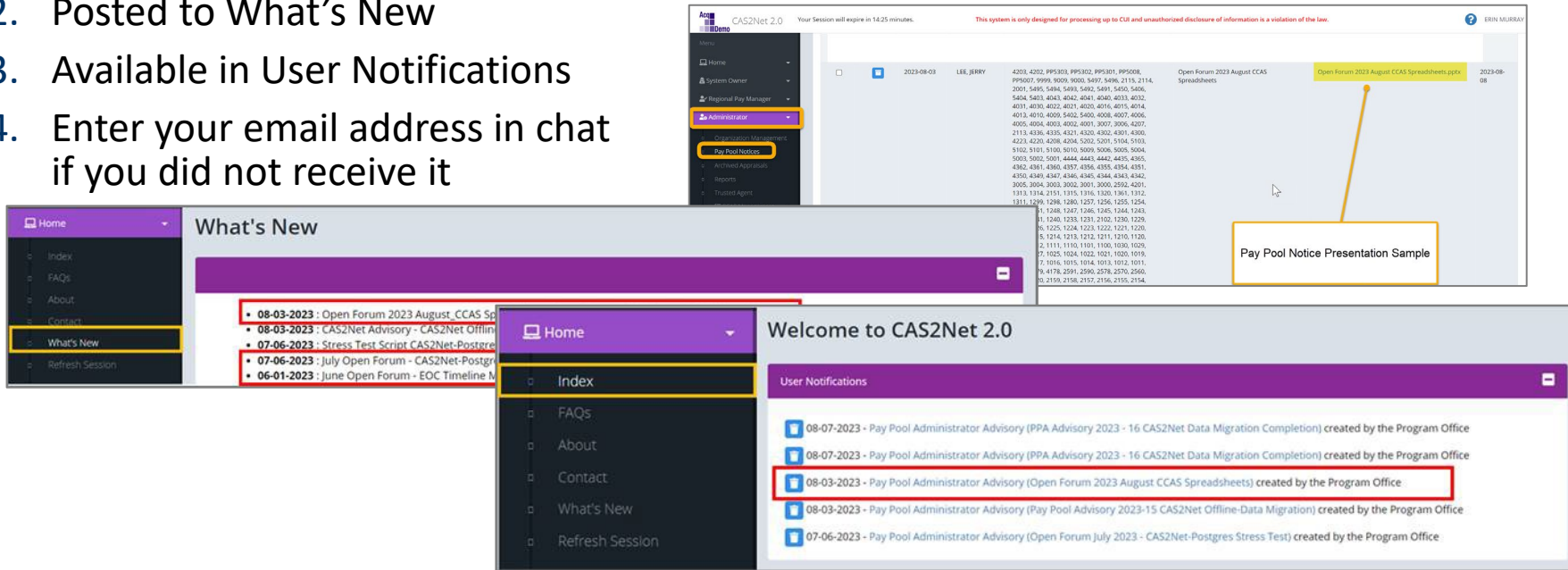
To join this Microsoft Teams Open Forum on your computer, mobile app or room device

Copy and paste the following to join the meeting

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzQwY2I3MTktZmI1YS00YWMOlThhY2YtMDI4MDA3ZDIzNGMw%40thread.v2/0?context=%7b%22Tid%22%3a%221c21be44-2435-49bf-bc1f-cba317187058%22%2c%22Oid%22%3a%22ad5815de-5095-4600-8a86-0164be9d07a8%22%7d

Housekeeping Items

1. Presentations are sent in advance through the CAS2Net Pay Pool Notices
2. Posted to What's New
3. Available in User Notifications
4. Enter your email address in chat if you did not receive it



5. Please remember to “Mute” your phone to prevent any background noise and additional feedback.
6. All Open Forum Sessions will be recorded
7. Each recorded session will be posted to the AcqDemo website (including presentation slides) at <https://acqdemo.hci.mil/training.html#cas2netOpenForums>

Pay Pool Notices – NotFinalReports and DataCompleteReports

- One of two reports are posted to CAS2Net under Pay Pool Notices on the status of the upload from your Compensation Management Spreadsheet (CMS):
 - (1) NotFinalReport - the report concentrates on problems with the CMS data results, the post-cycle activity (which should explain changes between Previous Cycle Data (PCD) and User Profile data), and DCPDS. Each worksheet within the report covers a different issue.
 - It is critical that administrators review the NotFinalReports as it is an interim check of your pay pool data
 - Note: the same person may fall on multiple pages
 - (2) DataCompleteReport - there are no problems or issues reported based on a review of your last upload of the employee data.
- It is important that the final CMS upload is an accurate portrayal of all AcqDemo employees as of 30 September 23.
 - The results of the CMS and the information you provide in CAS2Net about post-cycle activity explains a change from PCD (which is as of 30 September 23) to User Profile data (which should be current data as of 15 Jan 2024) are used to build the 2023 transactions files

Pay Pool Status Reports

- An initial upload of the Compensation Management Spreadsheet is to be completed in CAS2Net on 15 Dec 2023 (DAF 4 Dec 2023).
- No change to the format other than updating the year for 2023

DataCompleteReport:

1	Pay Pool Status Report
2	Pay Pool 9009 report on 04DEC22
3	
4	Version: 1
5	
6	Last Uploaded On 29NOV2022 with 20 employees
7	
8	CRI Target: SPL
9	CA Target: Upper Rail
10	
11	CRI Percent: 2.26
12	
13	Minimums: CRI= 0, CA= 0, Carryover= 0
14	
15	Alpha 1: 1
16	Alpha 2: 0.1897
17	
18	
19	CRI Remainder: 658
20	CA Remainder: 0
21	
22	Based on your last upload, no issues are seen. This is an interim check
23	
24	
25	Please verify that all data within your discrepancy reports have been rectified (remember that DCPDS can be incorrect and need correction)
26	Changes made to CAS2Net data regarding the post-cycle area and scores will require you to accomplish an additional roundtrip
27	

Data Good

NotFinalReport:

1	
2	
3	
4	
5	Pay Pool Status Report
6	Problems Discovered for Pay Pool 9009 on 04DEC22
7	
8	
9	
10	Your pay pool has some issues reported within this report
11	
12	
13	
14	
15	

Instructions Salary Change Rule **Problem Report** Promotion Problem no DCPDS -no loss DCPD

Pay Pool Status Reports

- Schedule for producing Pay Pool Status Reports:
 - Reports will be generated by the AcqDemo Program Office and posted to CAS2Net in Pay Pool Notices on the specified date

Projected Schedule for Producing the Pay Pool Status Reports NotFinalReport and DataCompleteReport			
DCPDS File Date	Pull Data from CAS2Net (5 PM* CT)	Data Check Files Distributed	Post to Pay Pool Notices
22-Nov	28-Nov	29-Nov	29 Nov - Wed
6-Dec	6-Dec	8-Dec	8 Dec - Friday
20-Dec	20-Dec	22-Dec	22 Dec - Friday
3-Jan	3-Jan	5-Jan	5 Jan - Friday
Aim to produce transaction files and upload to CAS2Net Region Pay Notices by Monday 22 Jan 2024			

Reports prior to complete pay pool uploads will lead to over reporting of issues.

Not Final Report

- The “NotFinalReport” Worksheets include:

1. Instructions
2. Salary Change Rules
3. Problem Report
4. Bad Scores
5. Bad New Sal Calc
6. No Mandatory G
7. Below Min Pay
8. Low End Pay
9. Promotion Problems
10. Bad Start Pay
11. No DCPDS – No Loss
12. DCPDS – No Salary Match
13. No SSAN For Transaction

	A
1	
2	
3	
4	
5	Pay Pool Status Report
6	Problems Discovered for Pay Pool 9009 on 04DEC22
7	
8	
9	
10	Your pay pool has some issues reported within this report
11	
12	
13	
14	
15	

Instructions Salary Change Rule **Problem Report** Promotion Problem no DCPDS -no loss DCPD

- Each worksheet is described and has the required corrective actions

Not Final Report - Instructions

- Worksheet: Instructions

The screenshot shows an Excel spreadsheet with the following content:

- Row 1: Column headers A through R.
- Row 2: Title "END CYCLE NOT FINAL REPORT INSTRUCTIONS - Report is using DCPDS data from 22 Dec and CAS2Net data from 01 Jan 2023".
- Row 3: A red text warning: "The Federal (GPI) Pay Increase % has been finalized".
- Row 4: A paragraph of text: "This is an interim check of the your pay pool data. It concentrates on problems with the CMS results data, the post-cycle activity (which should explain changes between Prev Cycle data and user Profile data), and DCPDS."
- Row 5: A paragraph of text: "Each page is a different issue and the same person may fall on multiple pages. It is important that the final CMS upload is an accurate portrayal of all the AcqDemo employees as of 30-Sept. To build the 2023 transactions we use the results of the CMS and the information you provide in CAS2Net about post-cycle activity that explains a change from Prev Cycle Data (which is as of 30-Sep) to user Profile data (which should be current data as of 13 Jan 2024)."
- Row 6: A paragraph of text: "The solution to most problems is to correct CAS2Net data and then perform a round trip. If you discover that DCPDS data is not accurate and will not be corrected prior to 13 Jan 2024, we need to pull out the employees transactions. You must provide that flag to Exclude from transactions on the employee's Previous Cycle Record. We can exclude all transactions or just the salary/award transactions"
- Row 7: A navigation bar with tabs: "Instructions" (highlighted in yellow), "Salary Change Rules", "Problem Report", and "Promotion Problem". A yellow arrow points to the "Instructions" tab.

- Army and Air Force pay pool administrators will need to coordinate “exclude from transactions” with your Component Program Office.
- Navy, Marine Corps and 4th Estate administrators must contact the DoD AcqDemo Program Office.

Not Final Report - Salary Change Rules

How Promotion Activity (or anything affecting pay during Oct-Jan) should be entered into the new CAS2Net system	
<p>In general, there seems to be a bit of confusion on how to enter promotion data in the new CAS2Net system. In an effort to standardize data entry, here are basic rules to follow. Please take time to make sure that all your promotions have been entered thoroughly, since all post-cycle activity affects the January 2023 transactions.</p> <p>Additionally, there are quite a few records with no post-cycle activity, but a difference in pay between the Prev Cycle data (30-Sept) and the User Profile (current) where there is no change in Career Path or Band. Within-band pay increases are only allowed on ACDP employees, so these need to be rectified.</p>	
<p>Permanent Promotion/Demotion/Change of Band and-or Salary</p> <ol style="list-style-type: none"> 1. On or Prior to 30-Sept <ol style="list-style-type: none"> a. No post-cycle promotion needs to be entered b. Prev Cycle should match User Profile should be the new pay 2. After 30-Sept <ol style="list-style-type: none"> a. Add a Post Cycle Promotion b. Prev Cycle should reflect 30-Sept information c. User Profile should reflect new promotion info and post-cycle area should as well 	<p>ACDP Pay Changes</p> <ol style="list-style-type: none"> 1. On or Prior to 30-Sept <ol style="list-style-type: none"> a. No post-cycle promotion needs to be entered b. Prev Cycle should match User Profile should be the new pay 2. After 30-Sept <ol style="list-style-type: none"> a. Add a Post Cycle Promotion to same band with increased pay b. Prev Cycle should reflect 30-Sept information c. User Profile should reflect new ACDP Pay
<p>Temporary Promotion</p> <ol style="list-style-type: none"> 1. Ends on or prior to 13 Jan 2024 <ol style="list-style-type: none"> a. No promotion should be entered in CAS2Net b. Prev Cycle should reflect 30-Sept information c. User Profile should match Prev Cycle 2. Ends after 13 Jan 2024 <ol style="list-style-type: none"> a. If it started on or prior to 3 July 2023 this is Ratable Temp <ol style="list-style-type: none"> i. Temp promotion should be entered into the post-cycle area on User Profile ii. Prev Cycle should reflect the promotion iii. User Profile should reflect the permanent 30 Sept data b. Started after 3 July 2023 - not Ratable <ol style="list-style-type: none"> i. Temp promotion should be entered into the post-cycle area on User Profile ii. Prev Cycle should reflect the permanent 30 Sept data iii. User Profile should reflect the permanent 30 Sept data 	<p>One caveat:</p> <p>If an employee's permanent position is a non-demo, and is only a demo employee due to promotion, then no promotion information should be entered.</p> <p>Prev Cycle should match User Profile and should reflect that promotion information.</p>

Instructions | **Salary Change Rules** | Problem Report | Promotion Problem

Not Final Report - Problem Report

- Worksheet: Problem Report

The Problem Report worksheet identifies that the pay pool has problems listed elsewhere in the workbook.

	A
1	
2	
3	
4	
5	Pay Pool Status Report
6	Problems Discovered for Pay Pool ##### on 18DEC22
7	
8	
9	
10	Your pay pool has some issues reported within this report
11	
12	
13	
14	
15	

Instructions Salary Change Rules **Problem Report** Low End Pay Promotion Problem Cents ...

Not Final Report - Bad Scores

These records are in your Prev Cycle Data but have no scores

If they were part of AcqDemo prior to 30-Sept then they should remain in your Prev Cycle Data and you either need to provide scores or make them presumptive (if after 3 July, then Pres=1)
 If they entered AcqDemo after the 30-Sept date then remove the record from your Prev Cycle data

Perform a round trip after corrections are made

Prev Cycle Data																		
Pay Pool	ID	Name	Pres	CP/ Band	Base Pay	Start Date	Factor 1 Score	Factor 2 Score	Factor 3 Score	PAQL Fact 1 Score	PAQL Fact 2 Score	PAQL Fact 3 Score	Curr OCS	Exp OCS	Delta OCS to Target	PAQL RoR	Upload Date	
				NH-4	\$133,004	22-May-11	96	.	.	.	03-Dec-21
				NH-4	\$136,048	30-Aug-09	97	.	.	.	03-Dec-21
				NH-4	\$128,930	28-Feb-21	95	.	.	.	03-Dec-21
				NH-4	\$137,426	21-Dec-11	98	.	.	.	03-Dec-21
				NH-4	\$143,598	22-May-11	100	.	.	.	03-Dec-21

- A round trip is either
 - Provide scores in CMS, review/validate then export/upload and download/import
 - Change Presumptive Status in Previous Cycle Data or remove from Previous Cycle Data, download/import then review/validate CMS before export/upload

Not Final Report - Bad New Sal Calc

New Pay is not the sum of old pay, gpi and cri

The likely cause of this problem is a change to the person's Previous cycle data after the last Offline Interface Upload. To solve, you should do a round trip. Download data from CAS2Net and import into the CMS, then export the results. Finally, upload back to CAS2Net

Pay Pool	ID	Name	Pres	Retain	Prev Cycle Data		Curr OCS	Exp OCS	Delta to Target	GPI	CRI Inc	New Base Pay	Good Last Upload	Upload Date
					CP/ Band	Pay								
			0	0	NH-4	\$103,924	84	84	4	\$2,157	\$1,603	\$101,802	Y	03-Dec-21

Prev Cycle Data		Curr OCS	Exp OCS	Delta to Target	GPI	CRI Inc	New Base Pay	Good Last Upload	Upload Date
CP/ Band	Pay								
NH-4	\$103,924	84	84	4	\$2,157	\$1,603	\$101,802	Y	03-Dec-21

PCD pay is GREATER THAN new base pay

- A round trip is required:
 - download/import -> review/validate CMS -> export/upload

Not Final Report - No Mandatory G

Employee in zone B or C and not receiving mandatory GPI

The likely cause of this problem is a change to the person's Previous cycle data after the last Offline Interface Upload. To solve, you should do a round trip. Download data from CAS2Net and import into the CMS, then export the results. Finally, upload back to CAS2Net

Pay Pool	ID	Name	Pres	Retain	Prev Cycle Data													
					CP/ Band	Pay	Curr OCS	Exp OCS	Delta to Target	GPI	GPI %	CRI Inc	New Base Pay	2021 Band Max	2021 Band Max	Good Last Upload	Upload Date	Version
			1	0	NH-4	\$118,947	.	91	.	\$0	0.0%	\$0	\$118,947	\$143,598	\$146,757	N	02-Dec-21	3
			1	0	NH-3	\$90,064	76	76	0	\$901	1.0%	\$0	\$90,965	\$103,309	\$105,579	N	05-Oct-21	1
			1	0	NH-3	\$82,117	72	72	0	\$822	1.0%	\$0	\$82,939	\$103,309	\$105,579	N	05-Oct-21	1
			0	0	NH-4	\$103,924	84	84	4	\$2,157	2.1%	\$1,603	\$101,802	\$143,598	\$146,757	Y	03-Dec-21	3

Prev Cycle Data													
CP/ Band	Pay	Curr OCS	Exp OCS	Delta to Target	GPI	GPI %	CRI Inc	New Base Pay	2021 Band Max	2021 Band Max	Good Last Upload	Upload Date	Version
NH-4	\$118,947	.	91	.	\$0	0.0%	\$0	\$118,947	\$143,598	\$146,757	N	02-Dec-21	3
NH-3	\$90,064	76	76	0	\$901	1.0%	\$0	\$90,965	\$103,309	\$105,579	N	05-Oct-21	1
NH-3	\$82,117	72	72	0	\$822	1.0%	\$0	\$82,939	\$103,309	\$105,579	N	05-Oct-21	1
NH-4	\$103,924	84	84	4	\$2,157	2.1%	\$1,603	\$101,802	\$143,598	\$146,757	Y	03-Dec-21	3

- A round trip is required:
 - download/import -> review/validate CMS -> export/upload

Not Final Report - Below Min Pay

New Salary From CMS does not exceed the new band Minimum

These employees have a new calculated base pay from the CMS that is less than their band minimum in 2023. This would cause problems and probably require a reduction in band.

Two main causes:

1. They actually were not in the recent CMS - values in columns J:M are missing
2. The employee started near the current band minimum and did not receive GPI due to falling in zone A

Employees in category 1 need to be included in the next round trip to receive payout. Employees in category 2 need to be given gpi to keep them at band minimum, or processed using information found in Chapter 7 of the Ops Guide

Pay Pool	ID	Name	Prev Cycle Data							New Base Pay	2021 Minimum	2022 Minimum	Upload Date	
			Pres	Retain	Pay Area	CP/ Band	Base Pay	Zone	GPI					GPI %
	1		0	ZX	NH-3	\$66,829						\$66,829	\$68,299	29-Nov-21
	0		0	WA	NH-3	\$67,836	A		\$0	0.0%	\$0	\$67,836	\$68,299	02-Dec-21

Pres	Retain	Pay Area	CP/ Band	Prev Cycle Data							New Base Pay	2021 Minimum	2022 Minimum	Upload Date
				Base Pay	Zone	GPI	GPI %	CRI Inc						
1	0	ZX	NH-3	\$66,829							\$66,829	\$68,299	29-Nov-21	
0	0	WA	NH-3	\$67,836	A		\$0	0.0%	\$0	\$67,836	\$66,829	\$68,299	02-Dec-21	

- A round trip is required:
 - download/import -> review/validate CMS -> export/upload

Not Final Report - Below Min Pay (Cont.)

New Salary From CMS does not exceed the new band Minimum

These employees have a new calculated base pay from the CMS that is less than their band minimum in 2023. This would cause problems and probably require a reduction in band.

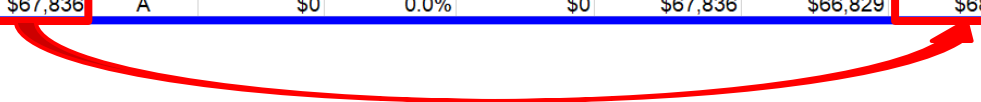
Two main causes:

1. They actually were not in the recent CMS - values in columns J:M are missing
2. The employee started near the current band minimum and did not receive GPI due to falling in zone A

Employees in category 1 need to be included in the next round trip to receive payout. Employees in category 2 need to be given gpi to keep them at band minimum, or processed using information found in Chapter 7 of the Ops Guide

Pay Pool	ID	Name	Prev Cycle Data							New Base Pay	2021 Minimum	2022 Minimum	Upload Date	
			Pres	Retain	Pay Area	CP/ Band	Base Pay	Zone	GPI					GPI %
	1		0	ZX	NH-3	\$66,829						\$66,829	\$68,299	29-Nov-21
	0		0	WA	NH-3	\$67,836	A	\$0	0.0%	\$0	\$67,836	\$66,829	\$68,299	02-Dec-21

Pres	Retain	Pay Area	CP/ Band	Base Pay	Zone	GPI	GPI %	CRI Inc	New Base Pay	2021 Minimum	2022 Minimum	Upload Date
1	0	ZX	NH-3	\$66,829						\$66,829	\$68,299	29-Nov-21
0	0	WA	NH-3	\$67,836	A	\$0	0.0%	\$0	\$67,836	\$66,829	\$68,299	02-Dec-21



Not Final Report - Low End Pay

New Salary From CMS does not exceed what DCPDS shows as current Salary

These employees have a new calculated base pay from the CMS that is less than what the latest DCPDS extract shows for them.

Two probable causes:

1. They actually were not in the recent CMS - values in columns are missing
2. CAS2Net data needs updating, possibly with a post-cycle action that reflects in the user Profile as well.
3. Recent promotion in DCPDS not entered in CAS2Net user Profile and post-cycle area.
4. Incorrect DCPDS data - which needs to be reported to darlene.reinhard@gdit.com so you can continue

Rectify based on the situation. Category 1 - do a round trip to include the record. Category 2 - correct/add information in CAS2Net and do round trip. Category 3 - Add promotion information. Category 4 - Send an email to darlene.reinhard@gdit.com with EDIPI and Name of employee and whether to ignore DCPDS data or pull employee from the salary transaction

Pay Pool	ID	Name	Pres	Retain	Prev Cycle Data						2021 Promo Pay	2022 Promo Pay	DCPDS Data			
					CP/ Band	Base Pay	Zone	GPI	GPI %	CRI Inc			New Base Pay	User Profile Pay	CP/ Band	Pay
			0	0	NH-2	\$41,443	C2	\$912	2.2%	\$1,109	\$43,464	\$45,587	NH-2	\$45,587	26-Nov-21	Y
			0	0	NH-3	\$84,113	C2	\$1,851	2.2%	\$1,858	\$87,822	\$93,907	NH-4	\$93,907	19-Nov-21	N
			0	0	NH-4	\$133,004		\$0	0.0%			\$133,004	NH-4	\$133,004	03-Dec-21	N
			1	0	NH-4	\$93,909	C2	\$2,066	2.2%	\$0	\$95,975	\$96,671	NH-4	\$96,671	03-Dec-21	N
			0	0	NH-3	\$101,204	C2	\$2,227	2.2%	\$1,820	\$105,251	\$107,276	NH-4	\$107,276	02-Dec-21	N

Prev Cycle Data							DCPDS Data						
CP/ Band	Base Pay	Zone	GPI	GPI %	CRI Inc	New Base Pay	User Profile Pay	2021 Promo Pay	2022 Promo Pay	CP/ Band	Pay	Upload Date	Is ACDP
NH-2	\$41,443	C2	\$912	2.2%	\$1,109	\$43,464	\$45,587			NH-2	\$45,587	26-Nov-21	Y
NH-3	\$84,113	C2	\$1,851	2.2%	\$1,858	\$87,822	\$93,907			NH-4	\$93,907	19-Nov-21	N
NH-4	\$133,004		\$0	0.0%			\$133,004			NH-4	\$133,004	03-Dec-21	N
NH-4	\$93,909	C2	\$2,066	2.2%	\$0	\$95,975	\$96,671			NH-4	\$96,671	03-Dec-21	N
NH-3	\$101,204	C2	\$2,227	2.2%	\$1,820	\$105,251	\$107,276			NH-4	\$107,276	02-Dec-21	N

Not Final Report - Promotion Problems

There appears to be a disconnect with the promotion data

There are many different ways this data could be incorrect. The red tab titled "Promotion Rules" explains how to enter promotions in CAS2Net. Your discrepancy report may provide better explanation

Common reasons:

1. A change from Prev Cycle to user Profile that is not supported by a post-cycle activity
2. user Profile that doesn't match DCPDS
3. Same band increase on a record that is not ACDP eligible

Follow rules from red tab. If DCPDS is incorrect send an email to darlene.reinhard@gdit.com with EDIPI and Name of employee that has DCPDS data that should be ignored.

Pay Pool	ID	Name	Retain	Pay Area	Prev Cycle Data		Post-Cycle Data			Curr User Profile Data		DCPDS Data		DCPDS Promotion Data		Ratable Temp	Prob w/Temp Promo	Prob w/Perm Promo	Prob w/No Promo	is ACDP	Upload Date	
					CP/ Band	Base Pay	CP/ Band	Base Pay	Prom Date	CP/ Band	Base Pay	CP/ Band	Base Pay	CP/ Band	Base Pay							CP/ Band
			0	HU	NH-2	\$59,364	-	-	-	-	NH-3	\$66,829	NH-2	\$59,364	NH-3	\$66,829	.	.	.	No prom bu N	30-Nov-2	
			0	WA	NH-3	\$84,113	-	-	-	-	NH-4	\$93,907	NH-4	\$93,907	-	-	.	.	.	No prom bu N	19-Nov-2	
			0	WA	NH-4	\$107,350	-	-	-	-	NH-3	\$99,398	NH-3	\$99,398	-	-	.	.	.	No prom bu N	03-Dec-2	
			0	HU	NH-3	\$72,487	NH-3	\$76,836	01-Aug-21	-	NH-3	\$72,487	NH-2	\$72,487	NH-3	\$76,836	non-ratable.	.	.	.	N	26-Nov-2
			0	NY	NH-4	\$93,909	-	-	-	-	NH-4	\$96,671	NH-4	\$96,671	-	-	.	.	.	No prom bu N	03-Dec-2	
			0	NY	NH-4	\$98,276	NH-4	\$98,276	18-Jul-21	-	NH-4	\$98,276	NH-4	\$98,276	-	-	non-ratable.	.	.	.	N	03-Dec-2

Prev Cycle Data		Post-Cycle Data			Curr User Profile Data		DCPDS Data		DCPDS Promotion Data		Ratable Temp	Prob w/Temp Promo	Prob w/Perm Promo	Prob w/No Promo	is ACDP	Upload Date
CP/ Band	Base Pay	CP/ Band	Base Pay	Prom Date	CP/ Band	Base Pay	CP/ Band	Base Pay	CP/ Band	Base Pay						
NH-2	\$59,364	-	-	-	NH-3	\$66,829	NH-2	\$59,364	NH-3	\$66,829	30-Nov-21
NH-3	\$84,113	-	-	-	NH-4	\$93,907	NH-4	\$93,907	-	-	19-Nov-21
NH-4	\$107,350	-	-	-	NH-3	\$99,398	NH-3	\$99,398	-	-	03-Dec-21
NH-3	\$72,487	NH-3	\$76,836	01-Aug-21	NH-3	\$72,487	NH-2	\$72,487	NH-3	\$76,836	non-ratable.	26-Nov-21
NH-4	\$93,909	-	-	-	NH-4	\$96,671	NH-4	\$96,671	-	-	03-Dec-21
NH-4	\$98,276	NH-4	\$98,276	18-Jul-21	NH-4	\$98,276	NH-4	\$98,276	-	-	non-ratable.	03-Dec-21
NH-3	\$101,204	-	-	-	NH-4	\$107,276	NH-4	\$107,276	-	-	02-Dec-21
NH-3	\$103,309	-	-	-	NH-4	\$109,508	NH-4	\$109,508	-	-	22-Nov-21
NH-3	\$103,309	-	-	-	NH-3	\$137,919	NH-3	\$137,919	-	-	19-Nov-21

Not Final Report - Bad Start Pay

Starting Pay in Prev Cycle does not match retained pay status

An employee with Retain=1 (yes) must exceed have basepay that exceeds their local band maximum, because their basepay should include their locality pay.

An employee with Retain=0 (no) must have basepay that is below the band maximum

An employee cannot fall in between the 2023 Band Max and the 2023 Local Band Max

		Prev Cycle Data				Post-cycle activity								
Pay Pool	ID	Name	Pres	Retain	L-low, H=high	payarea	CP/ Band	Basepay	CP/ Band	Basepay	2021 Band Min	2021 Band Max	2021 Local Band Max	Upload Date
			1	0	H	DG	NH-2	\$73,513	-	.	\$30,414	\$72,487	\$86,390	02-Dec-21

		Prev Cycle Data				Post-cycle activity						
Retain	L-low, H=high	payarea	CP/ Band	Basepay	CP/ Band	Basepay	2023 Band Min	2023 Band Max	2023 Local Band Max	Upload Date		
0	H	DG	NH-2	\$73,513	-	.	\$30,414	\$72,487	\$86,390	02-Dec-23		

Not Final Report - No DCPDS – No Loss

These records are in CAS2Net but not in latest DCPDS Extract

These are part of the CAS2Net data and NOT marked as a loss (archived). **But there is no matching record in the latest DCPDS extract.** Please archive the record if in fact they have left AcqDemo so that we can handle them as a loss. If they are not a loss to AcqDemo, verify the EDIPI is correct since that is how records are matched. Or check their DCPDS record to ensure that the demo location code is Q.

This also means that the SSAN which is required for all transactions is missing and new salary/bonus will not be successful in January.

Pay Pool	EDIPI	Name	Pres	Prev Cycle Data		Post-Cycle Data			Curr User Profile Data		DCPDS Data		DCPDS Promotion Data		Identified as Loss	Identified as Gain	Never In DCPDS
				CP/ Band	Base Pay	CP/ Band	Base Pay	Prom Date	CP/ Band	Base Pay	CP/ Band	Base Pay	CP/ Band	Base Pay			
			0	NH-3	\$97,991	-	-	-	-	-	NH-3	\$97,991	-	-	1	0	00-Jan-00
			0	NH-3	\$103,309	-	-	-	-	-	NH-3	\$103,309	-	-	1	0	00-Jan-00
			0	NH-3	\$103,309	-	-	-	NH-3	\$103,309	NH-3	\$103,309	-	-	0	0	00-Jan-00
			0	NH-3	\$103,309	-	-	-	-	-	NH-3	\$103,309	-	-	1	0	00-Jan-00
			0	NH-4	\$135,766	-	-	-	-	-	NH-4	\$135,766	-	-	1	0	00-Jan-00
			0	NH-3	\$96,356	-	-	-	-	-	NH-3	\$96,356	-	-	1	0	00-Jan-00
			4	NH-3	\$86,235	-	-	-	NH-3	\$86,235	NH-3	\$86,235	-	-	0	0	00-Jan-00

Prev Cycle Data		Post-Cycle Data			Curr User Profile Data		DCPDS Data		DCPDS Promotion Data		Identified as Loss	Identified as Gain	Never In DCPDS
CP/ Band	Base Pay	CP/ Band	Base Pay	Prom Date	CP/ Band	Base Pay	CP/ Band	Base Pay	CP/ Band	Base Pay			
NH-3	\$97,991	-	-	-	-	-	NH-3	\$97,991	-	-	1	0	00-Jan-00
NH-3	\$103,309	-	-	-	-	-	NH-3	\$103,309	-	-	1	0	00-Jan-00
NH-3	\$103,309	-	-	-	NH-3	\$103,309	NH-3	\$103,309	-	-	0	0	00-Jan-00
NH-3	\$103,309	-	-	-	-	-	NH-3	\$103,309	-	-	1	0	00-Jan-00
NH-4	\$135,766	-	-	-	-	-	NH-4	\$135,766	-	-	1	0	00-Jan-00
NH-3	\$96,356	-	-	-	-	-	NH-3	\$96,356	-	-	1	0	00-Jan-00
NH-3	\$86,235	-	-	-	NH-3	\$86,235	NH-3	\$86,235	-	-	0	0	00-Jan-00

Not Final Report - DCPDS – No Salary Match

These records are in CAS2Net and the latest DCPDS extract, but nothing matches the CP-

These are part of the CAS2Net data and they are present in the latest DCPDS extract. However, none of the CAS2Net salaries match any DCPDS salary.

If we send a transaction without a matching salary in DCPDS it will be rejected.

If this is an error in the DCPDS data that can not be corrected before January then you must mark the employee's previous cycle record to exclude transactions. You will be responsible to manually work with personnel once DCPDS is correct.

We can pull them from ALL transactions, or just the salary transaction.

Pay Pool	ID	Name	Pres	Prev Cycle Data		Post-Cycle Data			Curr User Profile Data		DCPDS Data		DCPDS Promotion Data		Identified as Loss	Identified as Gain
				CP/ Band	Base Pay	CP/ Band	Base Pay	Prom Date	CP/ Band	Base Pay	CP/ Band	Base Pay	CP/ Band	Base Pay		
			0	NH-2	\$51,256	-	.	.	NH-2	\$56,382	NH-2	\$55,756	-	.	04-Jan-21	0
			1	NH-3	\$101,642	-	.	.	NH-3	\$101,642	NH-3	\$129,411	-	.	29-Aug-21	0
			0	NH-4	\$96,052	-	.	.	NH-4	\$96,052	NH-3	\$79,009	NH-4	\$96,052	06-Feb-12	00-Jan-00
			1	NH-3	\$141,591	-	.	.	NH-3	\$141,591	NH-3	\$108,516	-	.	15-Mar-20	00-Jan-00
			0	NH-3	\$93,681	-	.	.	NH-3	\$93,681	NH-4	\$99,302	-	.	30-Sep-18	00-Jan-00

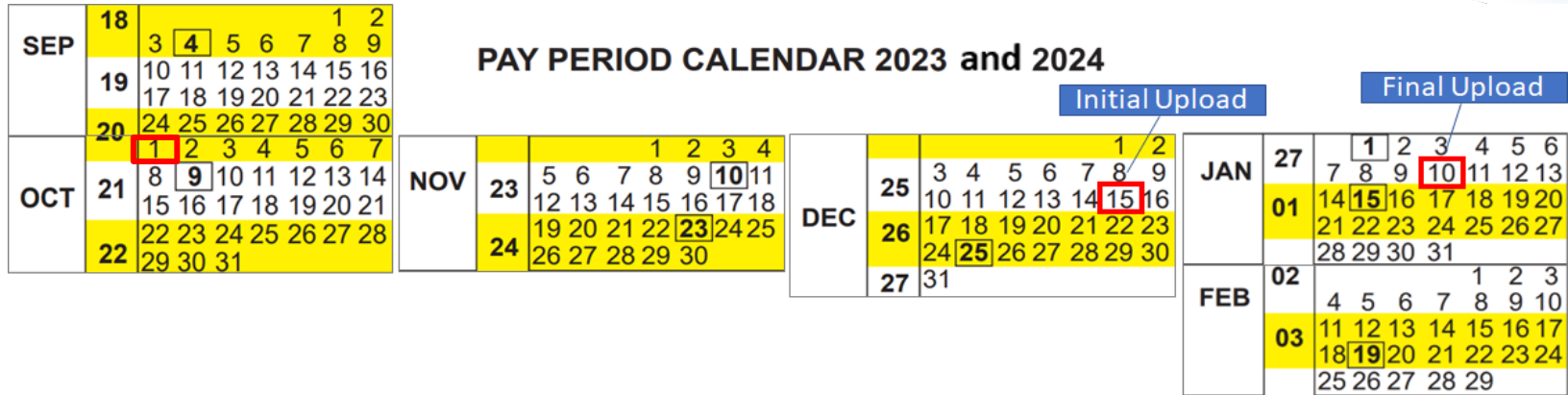
Prev Cycle Data		Post-Cycle Data			Curr User Profile Data		DCPDS Data		DCPDS Promotion Data			Identified as Loss	Identified as Gain
CP/ Band	Base Pay	CP/ Band	Base Pay	Prom Date	CP/ Band	Base Pay	CP/ Band	Base Pay	CP/ Band	Base Pay	Last Prom Dt		
NH-2	\$51,256	-	.	.	NH-2	\$56,382	NH-2	\$55,756	-	.	04-Jan-21		0
NH-3	\$101,642	-	.	.	NH-3	\$101,642	NH-3	\$129,411	-	.	29-Aug-21		0
NH-4	\$96,052	-	.	.	NH-4	\$96,052	NH-3	\$79,009	NH-4	\$96,052	06-Feb-12		00-Jan-00
NH-3	\$141,591	-	.	.	NH-3	\$141,591	NH-3	\$108,516	-	.	15-Mar-20		00-Jan-00
NH-3	\$93,681	-	.	.	NH-3	\$93,681	NH-4	\$99,302	-	.	30-Sep-18		00-Jan-00

Not Final Report – No SSAN for Transaction

SSAN which is required for all transactions is missing and new salary/bonus will not be successful in January.

paypool	id	Name	Presumptive	pcd_cp	Start Date	loss	gain
			0	NH-3	20Jun2021	0	0
			0	NH-3	23Jun2019	0	0
			1	NH-3	26Sep2021	1	0
			1	NH-3	12Sep2021	0	0
			0	NH-4	20Jun2021	0	0
			1	NH-2	19Jul2021	0	0
			0	NH-3	20Jun2021	0	0
			1	NH-2	16Aug2021	0	0

End of Cycle Key Dates



2023 End of Cycle Timeline			
	Date	Event	Action By
Sunday	1-Oct-23	Activate CAS2Net End of Cycle Process Modules (Appraisal Status, Offline Interface, Previous Cycle Data, Sub-Panel Meeting, and CMS Online)	PMO
Sunday	1-Oct-23	Post Sub-panel Meeting Spreadsheet (SPMS), Compensation Management Spreadsheet (CMS) and Pay Pool Analysis Tool (PAT) to CAS2Net Pay Pool Notices	PMO
Friday	15-Dec-23	Initial upload so AcqDemo Program Office can check CMS parameters Subject to Component or Command Initial Upload Date	Pay Pool Administrators
Wednesday	10-Jan-24	Pay pools finalize upload Subject to Component or Command Initial Upload Date	Pay Pool Administrators
Sunday	14-Jan-24	Beginning date of the first full pay period in January – Effective date of CCAS payouts (ratings effective 1 Jan 2024)	
Friday-Saturday	19-20 Jan 24	CAS2Net upload pay and rating transaction files to regional pay offices	PMO

Department of Air Force pay pools: Initial Upload 4 Dec 2023 and Final Upload 18 Dec 2023

2023 Open Forum Schedule

- ✓ 05 January, 1pm – 2:30pm ET: Pay Transactions and Turning CAS2Net Data Base
- ✓ 02 February, 1pm – 2:30pm ET: CCAS Grievance and Archived/Transfer
- ✓ 02 March, 1pm – 2:30pm ET: Assigning Mandatory Objectives, Midpoint Assessment/Review, Additional Feedback, and Closeout Assessment
- ✓ 06 April, 1pm – 2:30pm ET: ACDP Assessments and Communicating with AcqDemo Program Office on CAS2Net and CCAS Issues
- ✓ 04 May, 1pm – 2:30pm ET: Reports – FY-based Reports & Current Settings Reports
- ✓ 01 June, 1pm – 2:30pm ET: Macro Free ~~Sub-Panel Spreadsheet~~ and Compensation Management Spreadsheet (CMS) Introduction
- ✓ 06 July, 1pm – 2:30pm ET: ~~Creating Sub-Organization Levels and Assigning Sub-Panel Managers, and User Role Assignments and/or~~ CAS2Net Performance Test
- ✓ 03 August, 1pm – 2:30pm ET: CCAS Spreadsheet Test Schedule (Offline Sub-Panel Meeting Spreadsheet, Offline CMS, Macro Free versions, and CAS2Net Online versions)
- ✓ 07 September, 1pm – 2:30pm ET: End of Cycle Modules (Appraisal Status, Offline Interface, Previous Cycle Data) and Transfer, Archive and Post Cycle Activities
- ~~14 September, 1pm – 2:30pm ET: Sub-Panel Meeting Online and CMS Online~~
- ✓ 21 September, 1pm-2:30pm ET: Macro-enabled Sub-Panel Meeting Spreadsheet and CMS
- ✓ 28 September, 1pm-2:30pm ET: CAS2Net Sub-Panel Meeting and CMS Online
- ✓ 05 October, 1pm-2:30pm ET: Discrepancy Reports
- ✓ 12 October, 1pm-2:30pm ET: Lock/Unlock Supervisor 1, Sub-Pay Pool and Pay Pool
- ✓ 19 October, 1pm-2:30pm ET: Pay Pool Analysis Tool (PAT)
- ✓ 02 November, 1pm-2:30pm ET: Initial and Final Upload
- ✓ **16 November, 1pm-2:30pm ET: Not Final Reports and Data Complete Reports**
- **07 December, 1pm-2:30pm ET: Grievance/Grievance Window**
- 04 Jan 2024, 1pm-2:30pm ET: CCAS Pay Transactions for Regional Pay Offices

Open Forum Questions?

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